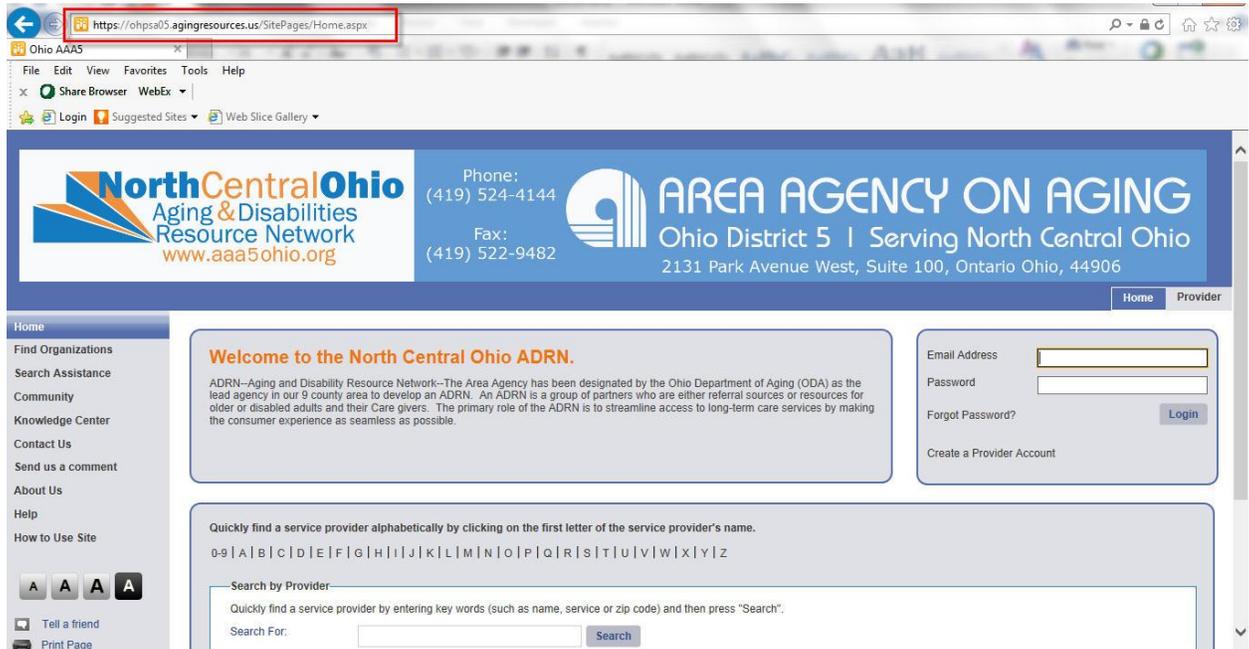


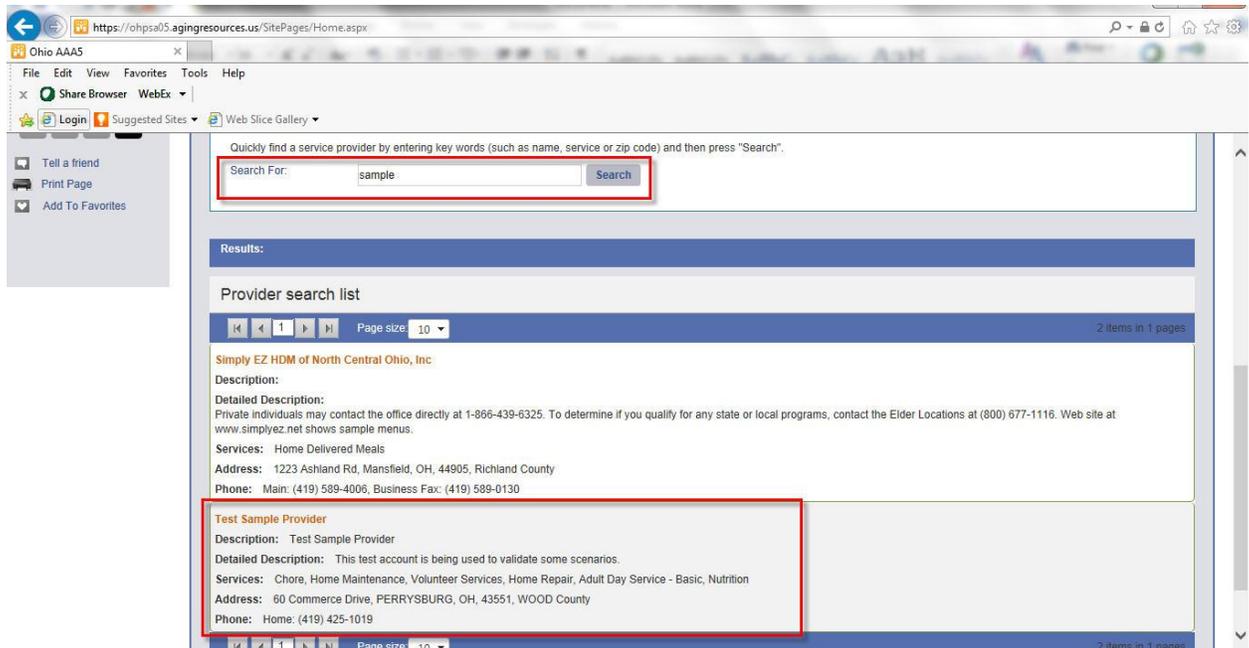
Steps for Creating a Provider Account on Ohio District 5 ADRN

1. Navigate to the Home Page via the following URL: <https://ohpsa05.agingresources.us>



The screenshot shows the home page of the North Central Ohio Area Agency on Aging. The header includes the organization's logo, contact information (Phone: (419) 524-4144, Fax: (419) 522-9482), and address (2131 Park Avenue West, Suite 100, Ontario Ohio, 44906). A navigation menu on the left lists options like Home, Find Organizations, Search Assistance, and Community. The main content area features a welcome message and a search box for providers. A login form is visible on the right side of the page.

2. Use the “Search for Provider” search box, Find organizations or Search Assistance tabs to find out if your provider record already exists on the ADRN. If your provider exists you should see a record similar to this:



The screenshot shows the search results page for the provider search. The search box contains the text "sample" and the "Search" button is highlighted. Below the search box, the results are displayed under the heading "Provider search list". The first result is "Simply EZ HDM of North Central Ohio, Inc" with a detailed description and contact information. The second result is "Test Sample Provider" with a description and contact information. The "Test Sample Provider" result is highlighted with a red box.

3. If your provider record does not exist you can select the provider tab

North Central Ohio
Aging & Disabilities
Resource Network
www.aaa5ohio.org

Phone: (419) 524-4144
Fax: (419) 522-9482

AREA AGENCY ON AGING
Ohio District 5 | Serving North Central Ohio
2131 Park Avenue West, Suite 100, Ontario Ohio, 44906

Home **Provider**

Home
Find Organizations
Search Assistance
Community
Knowledge Center
Contact Us
Send us a comment
About Us
Help
How to Use Site

Welcome to the North Central Ohio ADRN.

ADRN—Aging and Disability Resource Network—The Area Agency has been designated by the Ohio Department of Aging (ODA) as the lead agency in our 9 county area to develop an ADRN. An ADRN is a group of partners who are either referral sources or resources for older or disabled adults and their Care givers. The primary role of the ADRN is to streamline access to long-term care services by making the consumer experience as seamless as possible.

Quickly find a service provider alphabetically by clicking on the first letter of the service provider's name.
0-9 | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z

Search by Provider

Quickly find a service provider by entering key words (such as name, service or zip code) and then press "Search".
Search For: Search

Tell a friend
https://ohpsa05.agingresources.us/

Email Address
Password
Forgot Password?
Create a Provider Account

Alternate options to search for your provider

4. On the provider tab review instructions, be sure to review ADRN inclusion policy and click on the Create a Provider Account Link when ready.

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Home **Provider**

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Provider Log in and Registration

Log in to manage your provider account. If you are a caregiver or an organization that offers Long Term Care products and services please search this site by navigating to the "Find Organizations" tab to verify that your organization either exists or does not exist in the directory. If your organization does not exist in the directory, you will need to register in order to appear in the resource directory found on this site. Registering is free and once approved you will be able to manage your entire account directly from here. Click "I want to create an account" to begin this process.

Please review our [ADRN Inclusion/Exclusion Policy](#)

Email Address
Password
Forgot Password?
Create a Provider Account

5. You will need to fill out the provider account form as shown below. Make sure all required fields (*) are populated. Ensure you enter a valid email address and a password as that will be used to connect later on when validated. Also make sure the services offered and hours of operation are selected. Click on Register My account when completed. Please note that it will take a while for this process to complete.



- Home
 - Find Organizations
 - Search Assistance
 - Community
 - Knowledge Center
 - Contact Us
 - Send us a comment
 - About Us
 - Help
 - How to Use Site
-
- Tell a friend
 - Print Page
 - Add To Favorites

Name *

Short Description *

Long Description *

Phone Number *

Email Address *

Verify Email Address *

Password *

Confirm Password *

Web URL

Primary Contact

Name *

Phone Number *

Email Address *

Contact type *

Physical Address

Street Address *

State *

County *

Town *

ZIP Code *

Mailing Address

Same as physical address

Street Address *

State *

County *

Town *

ZIP Code *

Hours of Operation

Day	Open	From	To
Always Open	<input type="checkbox"/>		
Monday	<input checked="" type="checkbox"/>	09:00 AM	05:00 PM
Tuesday	<input checked="" type="checkbox"/>	09:00 AM	05:00 PM
Wednesday	<input checked="" type="checkbox"/>	09:00 AM	05:00 PM
Thursday	<input checked="" type="checkbox"/>	09:00 AM	05:00 PM
Friday	<input checked="" type="checkbox"/>	09:00 AM	05:00 PM
Saturday	<input type="checkbox"/>	09:00 AM	05:00 PM
Sunday	<input type="checkbox"/>	09:00 AM	05:00 PM

Services Offered

- 911 Cell Phone
- Abuse/Neglect/Exploitation investigation
- ACCOA Membership
- Activities for Seniors
- Adaptive Equipment
- Administration
- Adult Day Care/Health
- Adult Day Service - Basic
- Adult Day Service - Enhanced
- Adult Day Service - Intensive

Security Questions

To reset your password you will need to provide answers to one more security questions

Security Question #1 *

Security Answer #1 *

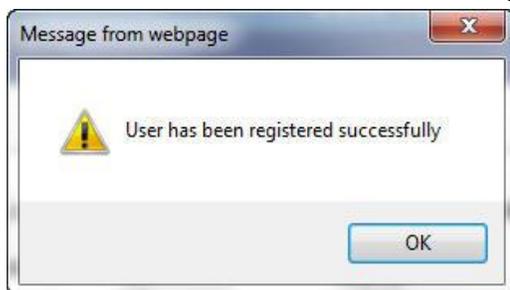
Security Question #2 *

Security Answer #2

Security Question #3 *

Security Answer #3

6. You should receive notification that the registration was successful.



- After clicking ok the screen will take some time to refresh then will route the user back to the home page. At this point your request would have been sent to the ADRN staff and they will take actions during the business day.
- The user should also receive 2 emails that are system generated. One with password details that were created and the other a verification of the Provider Registration application.

Inbox for: **exampleprovider**

Valid addresses for this Inbox:

exampleprovider@mailinator.com

od5aaa@aaa5ohio.org	Password Details	5 minutes ago
od5aaa@aaa5ohio.org	Provider Registration	5 minutes ago

- Details in the email should be as follows:

[← Back to Inbox](#)

To: exampleprovider
 From: od5aaa@aaa5ohio.org
 Subject: Provider Registration

Received: Tue Sep 30 2014 06:35:38 GMT-0400 (Eastern Daylight Time)

[Original](#) [Forward](#) [Delete](#)



North Central Ohio
 Aging & Disabilities
 Resource Network
www.aaa5ohio.org

Dear Test Account Example Provider ,

You have just been registered as a Provider for in <https://ohpsa05.agingresources.us>.

Your User Name is exampleprovider@mailinator.com. Please remember this as you will need this information when logging into the sit

You will be receiving another email with your password. You should change your password upon initial login to <https://ohpsa05.agingres>

If you have any questions contact od5aaa@aaa5ohio.org

Thanks,
 Harmony Portal Administrator

- Please note that these emails do not mean that you can log into the site. Your request still needs to be approved by ADRN staff. If your provider account request is approved you will receive another email and your account will be active after 24 hours.